

	<ul style="list-style-type: none"> - There were three submissions for Project of the Year. The winner was the City of St. Albert for a 2km microtunnel. - The award is a framed picture/poster of the project and the winner can give a presentation at the Alberta Trenchless Symposium in November. - A template of the application form is available for “Project of the Year” if other regions are interested in holding such an event. - Thank you Bill for judging. <p>Technical Luncheon Program in Edmonton</p> <ul style="list-style-type: none"> - Jeff Boschert from the National Clay Pipe Institute gave first luncheon. - There will be 5 more over this coming year. <p><u>Calgary - Bill</u></p> <p>Calgary Luncheon Program</p> <ul style="list-style-type: none"> - Technical lunch for October is already planned. The next one will be in January. - There will be a November meeting to set topics for future programs. - There was a Student mixer on September 27. <p><u>Washington State - Kim</u></p> <ul style="list-style-type: none"> - Kim finished her doctorate degree. <p>HDD Short Course</p> <ul style="list-style-type: none"> - An HDD short course for King County is planned for late January or early February. More discussions with King County needed to establish a date. - HDD Short Course will target Seattle, Portland, Tacoma, Bellingham, and Spokane. - It will be advertised on the web-site once a date is set. - Lower Mainland BC will also be notified via Richard Harper. <p>Introduction to Slurry Applications</p> <ul style="list-style-type: none"> - Plan to hold a mud course presented by Baroid. It will be a 1-day short course to learn mud/slurry mix applications from the HDD industry. - Previous No-Dig proceedings will also be reviewed for possible presenters. 	<p>Set date for HDD course</p>
<p>4.</p>	<p>November Newsletter:</p> <ul style="list-style-type: none"> - Information for the November newsletter must be received by Albert by mid-November. - Gather together project abstracts (no more than 1 page, with picture) - There will be a summary of the Alberta Trenchless Symposium. - The Alberta Trenchless Project of the Year will also be featured. - It will be e-mailed out as a pdf. 	<p>Submit project write-ups for Newsletter by mid-November</p>

	<p>Newsletter Discussion:</p> <ul style="list-style-type: none"> - Dan questioned whether preparation of the Newsletter is a duty of the Vice Chair or whether this duty would best be assigned to a new committee position. The topic was discussed. Albert will continue to lead the Newsletter preparation with help as needed from Bennett-Staheli support staff. <p>Publication Discussion - Kim:</p> <ul style="list-style-type: none"> - Kim has been approached by a publisher (same one that recently did a publication for the Western Region) to see if our chapter is interested in publishing a magazine. - Based on the Western Region experience, there was no cost to the chapter, all cost were covered by advertisers. - Discussion centered on potential difficulties to prepare enough stories for a regular publication. Consensus was to get more information and that a yearly publication would be easier than a twice yearly. If it was decided to do a yearly publication, it would probably come out in September to advertise the Symposium. The newsletter could then become a yearly event and come out in March or April after No-Dig to recap No-Dig and the Symposium. - Kim and Dan volunteered to review the submissions if we do a publication. 	<p>Michelle to get more information on publication costs, ratio of stories to ads and review authority for stories.</p>
<p>5.</p>	<p>Web-site - Albert:</p> <ul style="list-style-type: none"> - The web-site had been set-up. Please go and look at the new web-site. - Let Albert or Dan know if there are any edits that need to be made. - Dan suggested all Directors set-up an e-mail address through the website with an @nastt-nw.com address. This e-mail address can be an alias which would forward e-mail to your standard work address. - Advertising on the web-site was discussed. Right now there is a list of member companies on the web-site. There is no fee for this listing. Should we consider charging for advertising on the web-site? <p>Michelle asked about adding an employment section for companies to recruit new employees.</p>	<p>Review web-site</p> <p>Directors – set-up e-mail address</p>
<p>6.</p>	<p>Next Meeting:</p> <ul style="list-style-type: none"> - The next meeting will be on January 10, 2007 at 1:00pm Pacific Time. 	

These minutes were taken by: *Michelle Ramos*

These meeting minutes are assumed to accurately reflect the discussions in the meeting. If there are any mistakes and/or omissions, please contact the writer.