



**NORTH AMERICAN SOCIETY FOR TRENCHLESS TECHNOLOGY
NORTHWEST CHAPTER BOARD MEETING
MINUTES OF MEETING**

DATE: April 27, 2008 TIME: 4:30 – 5:30 p.m. (local)

<p>PRESENT: Kim Staheli – Chair (WA) Michelle Ramos – Secretary (WA) Bill Boyes – Director (AB) Albert Kwan – Vice Chair (AB) Mike Patton Laura Wetter Tina Davenport Dam Willems Jason Lueke Siggi Finnsson</p>	<p>Jack Burnam – Director (WA) Neil Kucharski – Treasurer (AB) Ken Chua (AB) Siri Fernando Dave Krywiak Eric Buer Dave Boyce Duane Strayer Jim Moore Jim Murphy</p>
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NEXT MEETING: TBD at 2009 No-Dig in Toronto

ITEM	SUBJECT	ACTION/INFO
1.	<p>Comments on Previous Minutes:</p> <ul style="list-style-type: none"> - There are no comments to the previous AGM Meeting Minutes. Minutes are approved. - 20 members in attendance. There is Quorum. 	Info
2.	<p>Activities Reports by Geographic Area/ Topic:</p> <p><u>Alberta: - Dan Willems</u></p> <p>Technical Luncheon Programs</p> <ul style="list-style-type: none"> - Last year there were 3 technical luncheons held in Calgary and 6 in Edmonton - They set a new record with 69 attendees at a luncheon <p>2007 Annual Alberta Trenchless Symposium, Calgary</p> <ul style="list-style-type: none"> - Held a very successful symposium - 132 attendees - An HDD short course was held in conjunction with the symposium. It featured a new format with NASTT presenters in the am and local case histories in the pm - The Alberta Trenchless Technology Project of the year (TTPOY) was also awarded at the Symposium. <p>2008 Annual Alberta Trenchless Symposium, Edmonton</p> <ul style="list-style-type: none"> - To volunteer, contact Dan at danwillems@nastt-nw.com . 	Info

	<p><u>Washington State - Kim</u> HDD Short Course - An HDD short course was held in July.</p> <p><u>Publication</u> - The NW Chapter published the “NW Chapter of NASTT Journal” in the fall of 2007. Another issue is planned for 2008. Contact Jason Lueke at jasonlueke@nastt-nw.com to contribute articles or ideas. - New articles are due to the publisher by the end of June.</p>	Action by all
4.	<p>Treasurer’s Report: Account balances are: - Edmonton has \$35,736.53 - Calgary has about \$8,000 - Seattle has \$6,311.81 - Total for chapter is about \$50,108</p>	Info
5.	<p>By-Laws: A motion was made and seconded to “Initiate the process to geographically separate the NW Chapter into an Alberta chapter and a Washington Chapter. The Board will come to agreement as to the financial split and division of other items, such as web-site management and publications. Additionally, Dave Krywiak and Ken Chua will act as an advisory committee.” After discussion, the motion was voted on and approved. There was a consensus among the attending membership that:</p> <ul style="list-style-type: none"> • Working names of the two new chapters are the NW Chapter (for Alberta) and the Pacific NW Chapter (for Washington) • The Washington Chapter will only look at Washington generated revenue with the exception of the revenue from the publication which will be split. 	Info
6.	<p>Elections: - There were three Directors positions open. Jack Burnam, Eric Buer and Duane Strayer were nominated and elected to fill the open positions. - The 3 standing directors are Michelle Ramos, Albert Kwan and Neil Kucharski - The directors will hold a meeting to determine officer positions. Michelle will initiate the e-mail for a meeting.</p>	Michelle
7.	<p>Misc: NW Chapter has put forward an item for the silent auction of registration and hotel for the Calgary TT Symposium.</p>	Info
5.	<p>Next Meeting: - TBA at the 2009 No-Dig in Toronto</p>	Info

These minutes were taken by: *Michelle Ramos*

These meeting minutes are assumed to accurately reflect the discussions in the meeting. If there are any mistakes and/or omissions, please contact the writer.